



## **Applying for NYS Teacher Certification on TEACH after completion of the BSED in Special Education & Childhood**

### **PLEASE READ THE FOLLOWING BEFORE APPLYING ON TEACH:**

- When you complete the Undergraduate BSED in Special Education and Childhood Education, you will receive college recommendations for Initial Childhood (Grades 1-6) and Initial SWD All Grades
- You will submit and pay for two separate applications – one for **Initial Childhood** (Grades 1-6) and one for **Initial SWD (All Grades)**.
- When entering education information on TEACH, be sure to list your degree as “**Bachelor of Science in Education**”.
- Before applying on TEACH, please be sure you have submitted the [Online Release Authorization Form](#)
- Your college recommendation will be posted to your TEACH account **after** your degree has officially been listed as awarded in Banner. This is typically 4-6 weeks after the last day of the semester. If you need it sooner, please contact the Teacher Certification Office: [teachercertification@buffalostate.edu](mailto:teachercertification@buffalostate.edu)

To Apply:

Go to [www.highered.nysed.gov/tcert/teach](http://www.highered.nysed.gov/tcert/teach)

Log on to TEACH with your username and password

Click on “TEACH Online Services”

Click on “Apply for Certificate”

Make selections from drop boxes to select certificate title (see below)

Answer yes to question re: approved teacher prep program and enter program code: **23446**

If the college recommendation for this title has already been posted to your TEACH account, you may not need to enter the program code. TEACH will automatically select the pathway for this application.

Answer “moral character” questions and electronically sign affidavit

Submit payment for application (\$50 per title, online using a credit card)

### **Make the following selections from the drop boxes for Childhood (Grades 1-6):**

Area of Interest: Classroom Teacher  
Subject Area: Childhood Education  
Grade Level: Childhood – Grades 1-6  
Title: Childhood Education (Grades 1-6)  
Type of Certificate: Initial Certificate

### **Make the following selections from the drop boxes for Students with Disabilities All Grades:**

Area of Interest: Classroom Teacher  
Subject Area: Students With Disabilities  
Grade Level: PreK-12 – All Grades  
Title: Students With Disabilities (All Grades)  
Type of Certificate: Initial Certificate